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EMPLOYEE CENSUS DATA SHEET

For quicker and more efficient service, please provide on excel spreadsheet.

Company: _____
Address: _____
_____

EIN #: _____
Contact: _____
Phone: _____

Social Security Number	List All Employee Names (Indicate if Owner)	Sex	Date of Birth	Date of Hire	Hours Worked*	Total Annual Compensation

***Only include hours if employee will work less than 1,000 hours in the plan year**